

Studying at Aalto

Academic year 2024 - 2025



Aalto University
School of Business

Pia Lahti

August 28, 2024

Aalto Community

- **We are all part of this community.**
- **We have different roles, but we are all equal.**
- **We all deserve to be treated with dignity as we are.**
- **Working and studying together helps you and others. Make sure that you invite everyone to join you in your study groups!**



Me and my pronouns

As equals, we have the right to define our own pronouns.

I you are unsure, do not assume. Be brave and ask!

Cut sunflowers in buckets



Finnish university context

Freedom and responsibilities

- Learning Services are here to **help** and **counsel**, BUT students are **responsible** for planning their studies and learning.
- This will be your degree and it is up to you how you use your time.
- University provides various different study paths, you are expected to find out about different options and opportunities yourself.

Note! Finland and especially Finnish universities are famous for low hierarchy.

Group/Team work

- Is used a lot as a study method
- Working in teams is a valuable skill
- Discuss everyone's goals openly
- Respect every individual
- See each course's instructions
- If there are problems, contact the course teacher at early stage before the situation escalates



Ethics in your studies

The goal of the Code of Academic Integrity is to safeguard the learning of the student in a manner that respects the accomplishments of both the student and others. Learning requires independent intellectual effort by the student. A study attainment earned through misconduct does not serve as proof of the true skill level of the student. Misconduct is disrespectful of both the teacher and the university community.



Aalto University
School of Business



Academic writing

- Get to know the instructions about written assignment of each course, they might vary.
- Use correct referencing method, be precise.
- Use AI tools wisely! If you are unsure, ask.

A!



Guidance for the use of artificial intelligence in teaching and learning at Aalto University

The use of AI-based technologies is **allowed as a support for learning unless instructed otherwise by the teacher of the course**. Mainly this means that **AI-based tools are not allowed to use when completing study attainments** (e.g. Basic programming course) but are allowed to use to support learning. Please follow the instructions

- If the teacher restrict the use of AI on a course- or task-specific basis, they must provide clear instructions on the limitations in connection with the assessment criteria. The teacher may ask the student to describe how AI has been used in the learning task.
- The student is always responsible for the content of their submitted work. For example, language models can be used for formatting or ideation of the text produced, unless otherwise instructed by the teacher. However, AI-generated text cannot be presented as is as the student's own written response. The student is obligated to follow academic writing practices.
- Utilizing AI in a learning task contrary to the teacher's instructions will be considered cheating and will be handled in accordance with the current procedures.
- Situations where the use of language models is not allowed: maturity test.

<https://www.aalto.fi/en/services/guidance-for-the-use-of-artificial-intelligence-in-teaching-and-learning-at-aalto-university>

AI in learning / Department of Mathematics and Systems Analysis

Students may use artificial intelligence -based technology to support their learning. If artificial intelligence has been used in solving exercise problems or in producing text, how and in which parts of the solution/text artificial intelligence has been used, must be stated in the work.

Teachers may forbid the use of artificial intelligence applications in some courses or in some assignments.

- Direct plagiarism of text and images, including text and images produced by artificial intelligence, is forbidden.
- The student is always responsible for the content of their submitted work. Artificial intelligence applications make plenty of mistakes and produce incorrect scientific-looking text.
- Usually, solving problems in mathematics courses without the help of artificial intelligence applications supports learning more than solving problems with the help of artificial intelligence applications. For this reason, it is recommended to use artificial intelligence only when the teacher instructs to use it.

In the exams, exam problems are solved without the help of artificial intelligence applications. Often only writing instruments are allowed in the exams and the use of calculators, for example, is forbidden.

Exams and remote exams

Cheating on exams

- Using not allowed materials or even trying to use not allowed materials
- Helping another student during the exam
- Cheating is cheating in all exams, classroom or remote
- The teacher of your course gives you instructions on your exams. Make sure you know the instructions well before the exam

Examples

- Using a book or searching the internet, when it is not allowed
- Using a non approved calculator
- Working with other students when it is not allowed
- Asking another person to take the exam on your behalf

Assignments

Cheating on assignments

- Co-operating with a fellow student when co operation is not allowed is cheating
- Letting a fellow student copy your answers is cheating
- Copying assignments from internet is cheating

Programming courses

Co-operating and chatting with others about the assignments is highly recommended as long as it's in general level and everyone involved come up with an individual solutions

→ Copying someone else's code is not allowed

Do not copy anything from the internet or use AI and present this as your own solution!

The most important thing is to learn and understand, not just getting all the points!

Read the instructions carefully!

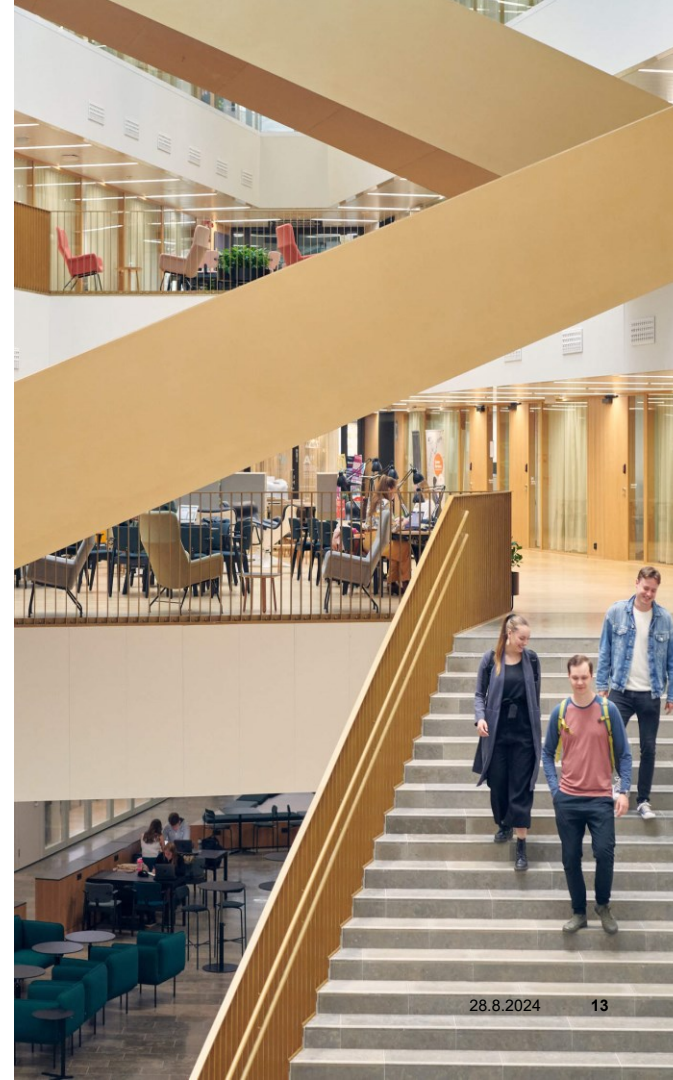
Ask the course assistant/teacher if you are unsure!

You get easily caught for coping code! DO NOT DO THAT!

Consequences

1. A study attainment may be left ungraded if the student is deemed to have violated against the Code of Academic Integrity while completing it.
 - Student will not be given an extra possibility to complete the course. You will need to retake the course the following academic year.
 - If the violation is noticed after the course, the course may be marked as “Fail” afterwards
2. In serious cases a student who has been found guilty of misconduct (i.e. ‘acts under false pretenses’) may be cautioned or suspended for a maximum of one year as a disciplinary measure, depending on the severity of the violation. Also students who have assisted other students in misconduct may face disciplinary action.
3. An Aalto scholarship may be terminated if the student acts dishonestly in studies.
4. Exchange student’s home university will be informed

A!



What do I do if I know or even suspect a foul play

Acting in a responsible and ethical manner is a basic value of our University. We are all expected to act according to our University rules and regulations.

If you suspect or know that someone is not acting according to the University rules, please contact the teacher of the course or Manager of academic affairs of your own School.

ARTS Iiris Kauppila, BIZ Pia Lahti

Questions?
Comments?

Thank you!